

High River Regional Airport Limited

P.O. Box 5969, High River, Alberta, Canada T1V 1P6

Telephone (403) 601-1654

Application for Sublease

The Applicant is required to complete all of the following:

Lot Number: _____ Date: _____

Applicants Name: _____

Company name (if applicable) : _____

Mailing
Address: _____

Telephone Number: H: _____ O: _____ C: _____

Email Address: _____

Description of proposed development: _____

Estimated number of aircraft: _____ Number of employees: _____

Utilities requested: _____

Proposed sublease activation date: _____

Proposed development start date: _____

Applicant's signature: _____

Approved by:

HRRA Ltd.
Signature _____ Date : _____

M.D. of Foothills No. 31
Signature _____ Date: _____

Town of High River
Signature _____ Date: _____

For the Applicant to Consider:

Approval by the M.D. of Foothills No. 31 and the Town of High River is required. Applications will be considered for approval if the proposed development meets criteria as set out in the Area Structure Plan for the Airport Lands and falls within a list of approved uses. There is no certainty that by applying for a sub-lease will result in the sub-lease being approved.

The applicant should be familiar with the overall sub-lease approval process. If this application is approved and the Applicant wishes to proceed, a Development Permit application and fee must be submitted and approved by the M.D. of Foothills prior to the start of any construction and prior to signing a sub-lease.

Any approval is subject to conditions that may be required by High River Regional Airport Ltd. and the M.D. of Foothills in accordance with the development plan for the airport.

The High River Regional Airport (HRRRA) is a registered aerodrome pursuant to the *Aeronautics Act* and governed by any regulations to the *Act*. The airport is also subject to other legislation established by the Province of Alberta including the *Municipal Government Act*.

HRRRA is a general aviation airport supported by the Town of High River, the M.D. of Foothills, citizens of the surrounding region, leaseholders and those who make use of the facilities offered at the airport.

The primary use of the airport is general aviation. Use of hangers and the conduct of activities and operations must be for aviation purposes only. It is expected that all that make use of the airport are respectful of others and contribute in a safe and positive way to the wellbeing and reputation of the aviation community.

Instructions for Completion

1. Complete information for all spaces in the form
2. Write a covering letter with the following information:
 - a. describe how you will access the hanger, number of parking spaces available (off-property parking is not permitted) and that your building and aircraft movement will not have any conflict with adjacent hangers
 - b. that you are a citizen in good standing and have no known pre-existing conflicts with HRRRA Ltd. or leaseholders at the airport.
 - c. that you understand that hangars are for aviation use and aviation related uses as per Direct Control bylaw
3. Attach either an engineering or scale drawing of the hanger along with a basic description of layout, elevation, type of construction and material used
4. Enclose the non-refundable application fee of \$1,000 payable to High River Regional Airport Ltd.
5. The completed package may be mailed to the address provide on this form or hand-delivered to a member of the High River Airport Ltd. Board of Directors.